



**CITY OF DANIA BEACH
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Mayor Patricia Flury DEPARTMENT: City Commission

LOCATION: Tampa, Florida TRIP/TRAINING DATE: June 22-24, 2012

PURPOSE: To attend 2012 Institute for Elected Municipal Officials

Overnight Out of State Air Travel

TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)

REGISTRATION (attach conference brochure)	\$ 275.00
LODGING (# of nights <u>3</u>)	<u>357.00</u>
MEALS (per diem)	<u>147.27</u>
OTHER INCIDENTAL EXPENSES:	
AIRFARE	<u>221.60</u>
GAS/TOLLS (round trip)	<u> </u>
OTHER TRANSPORTATION (Shuttle/Taxi)	<u>30.00</u>
SUPPLIES/MATERIALS	<u> </u>
TOTAL ESTIMATED EXPENSES:	\$ 1,030.87

This seminar is required for: Certification General Training
 License Other _____

Note any overnight or out of state travel events attended in the last 12 months:

Employee Signature: Patricia Flury

TRAVEL AUTHORIZATION:
Memo 3/26/12
 Department Director Finance Director TAS City Manager
#2603 Avail

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

	Check Payee:	Amount:	Date:	RECONCILIATION	
				Actual	Differences
Registration:	FLC - Florida League of Cities	\$ 275.00	Credit Card		
Lodging:	InterContinental Tampa	357.00	Credit Card		
Transportation:	Southwest Airlines	221.60	Credit Card		
Traveler:	Mayor Patricia Flury	147.27			
Others:	Shuttle/Taxi - Mayor Patricia Flury	30.00			
Account #:	001-1101-511.40-10	\$ 1,030.87			

Name: Mayor Flury
Location: Tampa, Florida
Purpose: Elected Official Training per Ordinance 2010-028

M&IE
 IRS Pub 1542 \$51.00 (obtain from Per diem form on City's Intranet)

	6/21/2012	6/22/2012	6/23/2012	6/24/2012	Total Est Exps
Meal Provided:		lunch		lunch	
Per Diem	\$ 38.25	\$33.15	\$51.00	\$ 24.87	\$ 147.27
Lodging	119.00	119.00	119.00		357.00
Gas / Tolls/Shuttle	15.00			15.00	30.00
Conf Fees	275.00				275.00
Airfare	78.80			142.80	221.60
					\$ 1,030.87

*** Travel day**

per diem reductions

Breakfast (B) 15% \$7.65
 Lunch (L) 35% \$17.85
 Dinner (D) 50% \$25.50

Lottier, Christine

From: Melanie Howe [MHowe@flicities.com]
Sent: Wednesday, March 14, 2012 1:21 PM
To: Lottier, Christine
Subject: FW: June 2012 Institute for Elected Municipal Officials Registration Confirmation for Patricia Flury (1413)

This is Mayor Flury's confirmation for the next IEMO in Tampa in June. We transferred the payment from the cancelled March event over to the June one, so the charge noted at the bottom of the confirmation is NOT new.

From: EVENT PLANNING (TAL) [mailto:EVENTPLANNING-TAL@flicities.com]
Sent: Wednesday, March 14, 2012 1:03 PM
To: pflury@ci.dania-beach.fl.us
Cc: Melanie Howe
Subject: June 2012 Institute for Elected Municipal Officials Registration Confirmation for Patricia Flury (1413)

June 2012 Institute for Elected Municipal Officials

4860 W. Kennedy Blvd.
Tampa, FL 33609

Dear Patricia Flury,

Thank you for registering for the June 2012 Institute for Elected Municipal Officials. We look forward to your attendance. Please do not hesitate to contact us if you have any questions prior to the event. **This message is confirmation of your registration. If you paid by credit card, payment information will be detailed below.**

Contact Information:
 Melanie G. Howe, CAE, CMP
 Meeting Planner
 (850) 222-9684
 mhowe@flicities.com

Notes:

HOTEL INFORMATION: Reservations can be made by contacting the **InterContinental at 1-(800) 235-4670 and asking for the Florida League of Cities block.** Rooms are available for IEMO participants at the special rate of **\$119/night.** Reservations can also be made online at https://resweb.passkey.com/Resweb.do?mode=welcoming_ei_new&eventID=8118930. The hotel cut-off date for reservations is **May 29, 2012.** A credit card is required to guarantee reservations.

SCHEDULE: IEMO training begins Friday, June 22, at 8:30 a.m. and ends Sunday, June 24, at 3:00 p.m. Meeting rooms may be chilly, so please bring a jacket or sweater.

Registrant Information:

Registration Date 03/14/2012

Name	Patricia Flury
Nickname	Pat
Title	Mayor
Affiliation	Dania Beach
E-mail	pflury@ci.dania-beach.fl.us

Your Itinerary:

3/19/2012

Registration Fee (1)	\$275.00
Total	\$275.00
Payments	\$275.00
Balance	\$0.00

Payment Receipt:

Name on Card	Colin Donnelly
Credit Card Reference Code	
Credit Card Authorization Code	062990
Date Processed	03/14/2012
Total Paid	\$275.00
Payment Type	VISA

This is an automated e-mail. Please do not reply to this message.

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2012 INSTITUTE FOR ELECTED MUNICIPAL OFFICIALS

June 22-24, 2012
InterContinental Tampa
Agenda

Friday, June 22, 2012

- 8:00 a.m. - 8:30 a.m. **Registration/Continental Breakfast**
- 8:30 a.m. - 9:00 a.m. **Introduction and Overview**
- 9:00 a.m. - 12:00 p.m. **Structure and Function of Municipal Government in Florida**
Lynn Tipton, Director of Membership Development,
Florida League of Cities
- 10:15 a.m. **Refreshment Break**
- 12:00 p.m. - 12:30 p.m. **Risk Control Presentation**
Scott Blaser, Risk Control Director, Florida League of Cities
- 12:30 p.m. - 1:30 p.m. **Group Lunch**
- 1:30 p.m. - 4:30 p.m. **Effective Council Member Techniques**
TBD
- 3:00 p.m. **Refreshment Break**
- 4:30 p.m. **Class Adjourns**

Saturday, June 23, 2012

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. - 11:30 a.m. **Taxes and Other Sources of Revenue**
Lee Feldman, City Manager, City of Fort Lauderdale
- 9:45 a.m. **Refreshment Break**
- 11:30 a.m. - 1:00 p.m. Lunch on your own
- 1:00 p.m. - 4:00 p.m. **Budgeting and Accounting**
William F. Underwood, II, CGFO, CGFM
Financial Services Director, City of Oakland Park
- 2:30 p.m. **Refreshment Break**
- 4:00 p.m. **Class Adjourns**

Sunday, June 24, 2012

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. - 10:00 a.m. **Understanding Intergovernmental Relationships in Florida**
Lynn Tipton, Director of Membership Development,
Florida League of Cities
- 9:45 a.m. **Refreshment Break**
- 10:00 a.m. - 12:00 p.m. **Florida's Ethics Law**
John Hubbard, Partner, Frazer, Hubbard, et. al.
- 12:00 p.m. - 1:00 p.m. **Group Lunch**
- 1:00 p.m. - 3:00 p.m. **How to Comply with Open Records and Open Meetings Laws**
John Hubbard, Partner, Frazer, Hubbard, et. al.
- 3:00 p.m. **Class Adjourns**

Lottier, Christine

From: The InterContinental Tampa [groupcampaigns@pkghlrss.com]
Sent: Tuesday, March 20, 2012 10:50 AM
To: Lottier, Christine
Subject: Your InterContinental Reservation

**Thank you for choosing InterContinental. Here reservation information.**Reservation Questions Before **05/29/2012**:Reservation Questions After **05/29/2012**:**Reservation Resources****Don't forget your passport!**

As of January 2007, anyone traveling by air between the U.S. and Canada, Mexico, Central and South America, the Caribbean and Bermuda, will be required to present a valid passport or equivalent document. [Learn more.](#)

Reservation Information**Your confirmation number is 325PSJK7**

Please use your confirmation number to reference your reservation.

Priority Club Rewards:If you provided a Priority Club Rewards number, please see [terms and conditions](#) for**Guest Name:**
Ms. Patricia A Flury**Organization:**
Dania Beach, FL**Address:**
100 WEST DANIA BEACH BLVDania Beach, FL 33004
US**Telephone:**
95492436800-3606**Fax:****Email:**
clottier@ci.dania-beach.fl.us**Additional Guests:**Check-In: 06/21/2012
Check-Out: 06/24/2012**Hotel Information**InterContinental Tampa
4860 W. Kennedy Blvd
Tampa, FL 33609
813-286-4400

Prior to 05/29/2012, please contact 1-800-235-4670 to make reservations, n or cancellations.

After 05/29/2012, please contact 1-888-233-9534.

Room/Rate Information**Special Requests :**

Accessible Room Request : No
Room Type: 1 KING BED DELUXE
Smoking Preference: No Preference
Number of Rooms: 1
Number of Guests: 1
Room Being Shared With:

Estimated Total Price: **357.00**
(excluding tax)
Hotel Tax: Room rates do not include 12% room tax (subject to change).

Rate Details

Rates:

Date	Guest(s)	Status	Rate
06/21/2012	1	Confirmed	119.00
06/22/2012	1	Confirmed	119.00
06/23/2012	1	Confirmed	119.00

Additional Person:

Additional Guest	Rate
Second Guest	0.00
Third Guest	0.00
Fourth Guest	0.00
Fifth Guest	0.00

Rules & Restrictions

-

Should you need to make any changes or cancel your reservation, please contact our reservation department prior to 4pm EST, one day prior to arrival, to avoid a penalty equivalent to one night's room and tax.

- Only the reservation as entered into and confirmed by our system will be honored. Any written or printed confirmation that has been altered may be rejected by the hotel.

- As exchange rates may fluctuate from the time a reservation is made until the actual stay, the confirmed rate is guaranteed in the hotel's base currency.

- Please note that taxes and service charges may fluctuate from the time a reservation is made until the actual stay and during the actual stay. Other hotel-specific service charges may also apply and can be confirmed at the time of check-in.

Comments:

Have a safe and pleasant trip!



Thank you for your purchase!

Ft. Lauderdale, FL - FLL to Tampa Bay, FL - TPA

Air

Confirmation #IDNUZ5

Ft. Lauderdale, FL - FLL to Tampa Bay, FL - TPA

Bay, FL - TPA

Thursday, June 21, 2012 - Sunday, June 24, 2012

✓ EarlyBird Check-In Purchased

Air Total: \$221.60

Amount Paid
\$221.60

Trip Total
\$221.60

JUN 21
THU

06/21/12 - Tampa

AIR

Ft. Lauderdale, FL - FLL to Tampa Bay, FL - TPA

06/21/2012 - 06/24/2012

Confirmation # IDNUZ5

Senior Passenger(s)

Rapid Rewards #

PATRICIA FLURY

Subscribe to Flight Status Messaging

DEPART JUN 21 THU
07:05 PM Ft. Lauderdale, FL (FLL) to
08:05 PM Tampa Bay, FL (TPA)

Flight #562
Thursday, June 21, 2012
Travel Time 1 h 00 m
(Nonstop)

RETURN JUN 24 SUN
03:50 PM Tampa Bay, FL (TPA) to
04:55 PM Ft. Lauderdale, FL (FLL)

Flight #1091
Sunday, June 24, 2012
Travel Time 1 h 05 m
(Nonstop)

PRICE: SENIOR

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity	Total
Depart	FLL-TPA	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable 	1	\$68.80
Return	TPA-FLL	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable 	1	\$132.80

Enroll in Rapid Rewards and earn at least 1080 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **\$201.60**
Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, see full details.
Checked Items: First and second bags are free, size and weight limits apply.

Bag Charge \$0.00

EARLYBIRD CHECK-IN PRICING

Option	Passenger	Price	Quantity	Details	Receipt #	Total
EarlyBird Check-In	PATRICIA FLURY	\$10.00	1	FLL-TPA	5260608096334	\$10.00
EarlyBird Check-In	PATRICIA FLURY	\$10.00	1	TPA-FLL	5260608096333	\$10.00
Subtotal						\$20.00

Air Total:
\$221.60

Gov't taxes & fees now included

Purchaser Name Colin Donnelly **Billing Address** 100 West Dania Beach Blvd.
Dania Beach, FL 33004

Form of Payment	Amount Applied
Visa - XXXXXXXXXXXX-7947	\$221.60

Amount Paid
\$221.60

Trip Total
\$221.60

Table 4. (Effective October 1, 2011 – September 30, 2012) (Continued)

Per Diem Locality				Computing Maximum Rate		
State	Key City ²	County and/or Other Defined Location ^{3,4}	Effective Dates	Maximum Lodging Rate	M&IE Rate	Maximum Per Diem Rate
FL	Miami	Miami-Dade	1/1 - 3/31	\$152	\$66	\$218
			4/1 - 5/31	125	66	191
			6/1 - 11/30	105	66	171
			12/1 - 12/31	152	66	218
	Naples	Collier	1/1 - 4/30	156	61	217
			5/1 - 9/30	96	61	157
			10/1 - 12/31	109	61	170
	Ocala	Marion	All year	79	46	125
	Orlando	Orange	1/1 - 5/31	111	56	167
			6/1 - 12/31	97	56	153
	Panama City	Bay	1/1 - 2/29	79	51	130
			3/1 - 7/31	103	51	154
			8/1 - 12/31	79	51	130
	Pensacola, Pensacola Beach	Escambia	All year	102	46	148
	Punta Gorda	Charlotte	1/1 - 1/31	77	51	128
			2/1 - 4/30	85	51	136
5/1 - 12/31			77	51	128	
Sarasota	Sarasota	1/1 - 4/30	112	56	168	
		5/1 - 12/31	87	56	143	
Sebring	Highlands	1/1 - 3/31	120	46	166	
		4/1 - 12/31	80	46	126	
St. Augustine	St. Johns	All year	95	56	151	
Stuart	Martin	1/1 - 4/30	100	51	151	
		5/1 - 12/31	81	51	132	
Tallahassee	Leon	All year	85	46	131	
Tampa, St. Petersburg	Pinellas, Hillsborough	1/1 - 4/30	112	51	163	
		5/1 - 12/31	93	51	144	
Vero Beach	Indian River	1/1 - 1/31	99	51	150	
		2/1 - 4/30	132	51	183	
		5/1 - 12/31	99	51	150	
GA	Athens	Clarke	All year	91	46	137
	Atlanta	Fulton, DeKalb, Cobb	All year	133	56	189
	Augusta	Richmond	All year	83	51	134
	Columbus	Muscogee	All year	82	46	128
	Jekyll Island, Brunswick	Glynn	1/1 - 3/31	91	56	147
			4/1 - 11/30	112	56	168
12/1 - 12/31	91	56	147			
Savannah	Chatham	All year	95	56	151	
IA	Cedar Rapids	Linn	All year	80	51	131
	Des Moines	Polk	All year	84	51	135
	Dallas County	Dallas	All year	98	51	149
ID	Bonner's Ferry, Sandpoint	Boundary, Bonner, Shoshone	1/1 - 6/30	78	61	139
			7/1 - 8/31	100	61	161
			9/1 - 12/31	78	61	139
	Coeur d'Alene	Kootenai	1/1 - 5/31	81	61	142
			6/1 - 8/31	114	61	175
			9/1 - 12/31	81	61	142
Driggs, Idaho Falls	Teton, Bonneville, Fremont	All year	81	46	127	



INTERCONTINENTAL.
HOTELS & RESORTS

Patricia Flury 100 West Dania Beach Bjv Dania Beach Us 33004	Date : 03-20-12 Time : 13:20 Recpt. No. : 68568 Conf. # : 3701292
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ADVANCE DEPOSIT

Date	Description	Exp Date	Amount
03-20-12	Visa XXXXXXXXXXXXX7947	XX/XX	357.00USD
	Arrival	Departure	Group ID / Room Type
	06-21-12	06-24-12	3609758

Guest Signature

Cashier No. 114



intercontinental.com

Book This Hotel Online or Call 1 888 IC HOTELS (1 888 424 6835)

TAMPA

4860 WEST KENNEDY BOULEVARD • TAMPA, FL, 33609 • United States
 Front Desk: +001-813-286-4400 • Fax: +001-813-286-4053
[Email Hotel](#) • [Add to Favorites](#)

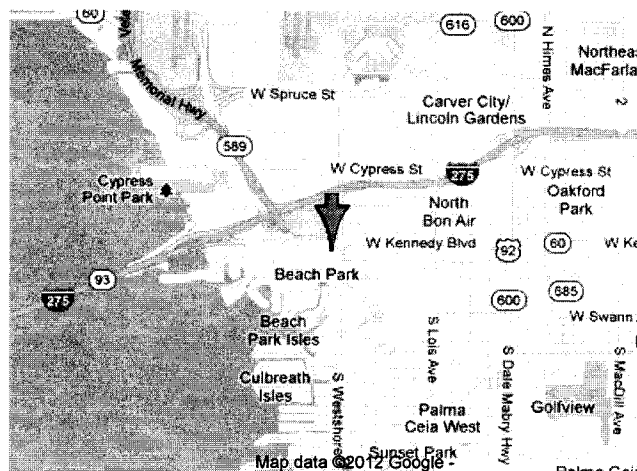
[Book Online or Call](#)

DRIVING DIRECTIONS

From Orlando Area: Take I-4 W. Merge onto I-275 S. Continue on I-275 South, exit West Shore Boulevard. Turn left onto West Shore Boulevard and continue south to Kennedy Boulevard. Immediately after crossing Kennedy Boulevard, turn right, following the right turn only arrows. Follow signs to the Urban Centre Parking Garage (or continue beyond the garage to Occident Avenue. Turn right onto Kennedy gaining access to the front drive).

From Southwest FL: Take I-75 N to I-275 N crossing the Skyway Bridge and going through St. Petersburg. Follow I-275 N to Kennedy Boulevard exit, turning right at the intersection remaining on Kennedy. InterContinental Tampa is on the right hand side between Occident Avenue and West Shore Boulevard. Garage parking can be accessed by turning right onto Occident or enter the front drive from Kennedy Boulevard.

From Northwest FL: Take I-75 S to I-275 S into Tampa. Exit West Shore Boulevard. Turn left onto West Shore Boulevard and continue south to Kennedy Boulevard. Immediately after crossing Kennedy Boulevard, turn right, following the right turn only arrows. Follow signs to the Urban Centre Parking Garage (or continue beyond the garage to Occident Avenue. Turn right onto Kennedy gaining access to the front drive).



[PRINT DIRECTIONS](#)

TRANSPORTATION

Tampa International Airport (TPA)

Distance 4.7 MI / 7.56 KM NORTH WEST to Hotel

Complimentary Airport Shuttle

Taxi Charge (one way): \$15.00 (USD)

Time by taxi: 0:10

Depart airport going NORTHEAST on GEORGE J BEAN PKWY. 2.6 mi Take the ramp toward I-275 N. 0.5 mi Take the ramp toward SR-616/SPRUCE ST/I-275 N/TAMPA. 0.1 mi Merge onto FL-60 E toward I-275/TAMPA. 1.5 mi End at 4860 W. KENNEDY BLVD.

Train

Station Name: Amtrack -TPA

Distance 5.25 MI / 8.45 KM NORTH EAST to Hotel

Taxi Fee From Train Station: \$30.00 (USD)

Take 275 S to exit 40A, turn left onto Westshore Blvd. Hotel is on the right

Book This Hotel

Check-In Date

ex: 20-Mar-2012

Check-Out Date

Nights

1

Rooms

1

Adults

1

Children

0

Call 1 888 IC HOTELS (1 888 424 6835)

DOWNTOWN INFORMATION

- TAMPA (5 MI / 8.05 KM)
- Tampa's Lowry Park Zoo (9 MI / 14.48 KM)
- Salvador Dali Museum (19 MI / 30.58 KM)
- Museum of Science & Industry (15 MI / 24.14 KM)
- Fort De Soto Park (29 MI / 46.67 KM)
- Chihuly Collection at Morean Arts Center (18.7 MI / 30.09 KM)
- Clearwater Beach and the Gulf Beaches (25 MI / 40.23 KM)
- David A. Straz, Center for Performing Arts (TBPAC) (5 MI / 8.05 KM)
- The Florida Aquarium (6 MI / 9.66 KM)
- Cypress Point Park (1.6 MI / 2.57 KM)
- John's Pass Village and Boardwalk (24 MI / 38.62 KM)
- Florida Museum of Photographic Arts (4 MI / 6.44 KM)
- Canoe Escape (20 MI / 32.19 KM)
- Bayshore Boulevard (6.5 MI / 10.46 KM)
- Pier 60 at Clearwater Beach (25 MI / 40.23 KM)
- Bay Street at International Plaza (1.5 MI / 2.41 KM)
- Al Lopez Park (6 MI / 9.66 KM)
- Channelside District and Ybor City (6.5 MI / 10.46 KM)
- Busch Gardens (13 MI / 20.92 KM)
- Beach Park (Residential Area) (0.25 MI / 0.4 KM)
- Big Cat Rescue (11 MI / 17.7 KM)